

TOWNSHIP OF PARSIPPANY-TROY HILLS
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT No. 1
REGULAR MEETING
September 24, 2025 7:30 p.m.

1. CALL TO ORDER

The regular meeting of the Township of Parsippany-Troy Hills Board of Fire Commissioners, Fire District No. 1 was called to order at 7:30 PM by Commissioner Berry at the Tarn Drive Firehouse at 909 Tabor Road, Morris Plains, New Jersey.

2. PLEDGE OF ALLEGIANCE

Commissioner Berry led the Pledge of Allegiance.

3. STATEMENT IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of September 24, 2025 was included in a list of meetings notice sent to *The Daily Record* and advertised in said newspaper on December 4, 2024, posted on the bulletin board in the Parsippany-Troy Hills Municipal Building, 1001 Parsippany Boulevard, Parsippany, New Jersey, and the Mount Tabor Firehouse, 909 Tarn Road on December 12, 2024, and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Township Clerk and at the Mount Tabor Firehouse.

4. ROLL CALL

Commissioners present: Berry, Hambel, Jamieson, Masker, Rieben

Department representation: Chief Masker

Commissioners absent:

5. AGENDA REVIEW

President Berry reviewed the agenda for this meeting.

6. MINUTES FOR APPROVAL

Minutes from the regular August 2025 meeting were distributed via email by Commissioner Hambel for all commissioners to review.

Minutes from the regular August 2025 meeting were approved via a;

Motion by Commissioner Masker;

Seconded by Commissioner Reiben;

And carried by unanimous vote.

7. COMMUNICATIONS RECEIVED

None

8. RESOLUTIONS:

RESOLUTION NO. 2025-7

PLACEHOLDER ONLY

The resolution was adopted by the following roll-call vote:

Aye: - - -

Nay: - - -

Absent: - - -

Abstain: - - -

9. REPORTS

i. Treasurer's Report

The Treasurer's monthly report for August 2025 declaring a deposit of \$378,785.70 (3rd quarter payment from town) and total operating expenses of \$31,174.64 was distributed for all Commissioners to review.

A motion to approve the Treasurer's report was;
Made by Commissioner Jamiemson;
Seconded by Commissioner Rieben;
And carried by unanimous vote.

ii. Truck Report

Commissioner Rieben reports:
E15 / T11 Some punch list and warranty work needed.
R14 Light tower possible issues, being investigated.

Chief Masker reports:
Old E15 has had a few potential buys but no offers yet.
New R14 waiting on an estimate from Absolute.

iii. Buildings Report

Simpson

Need to set aside a budget to finish maintenance painting and trim work.

Powder Mill

The exterminator is working to clear the bee hive, and will follow up. Interior cleanliness is a concern. Interior doors not closing properly to the bay.

Tarn

Awaiting repairs to the door bell and locks. Pest control needed as insects have been observed.

iv. Radio Report

No Report

v. Insurance Report

Expect a 20% cost increase across the board.

vi. Fire Prevention

No report.

vii. Joint Board Meeting Report

Next meeting October 1, 2025 at District 3.

viii. Chief's Report

The chief requests assistance from the board to ensure all members review the issued policies. A detailed review of procedures and discussion preceded. Motion made under new business.

In order to prepare and be compliant for a possible new requirement physicals to be completed by 1-1-2027. Budget funds are already allocated for this purpose. Motion made under new business.

Discussion surrounding the nomenclature of capital projects / improvement on the board's budget. Commissioner Masker will engage with the accountants and auditors as needed to see if wording can be changed.

Discussion continues from last month regarding moving from the Morris County Communications Dispatch Center to the Parsippany Police Department Communications Center. Further research to determine if we will still have county CAD access. The target date to move to PPD is January 1, 2026.

There was a large donation of furniture by a local business.

373 calls to date, 37 since last meeting, on track for 500 - 500 this year.

Concerns about manpower and recruitment were expressed and discussed. Commissioner Berry will address the membership at the next general meeting.

Training both in house and at the academy is robust. Many are progressing well and close to certification.

Major construction projects in and around the district continue progressing.

Incentive budget needs to be increased as there is a potential to run out of money for quarter 3 of 2025.

Township ISO review is in progress.

10. INVITATION FOR PUBLIC COMMENT

No comments

11. APPROVAL OF BILLS PAYABLE

No Report

12. EXECUTIVE SESSION

No executive session

13. OLD BUSINESS

The final call for budget review is next month.

14. NEW BUSINESS

A motion was made by Commissioner Jamieson and seconded by Commissioner Masker to require all department members to review and to agree or provide a written dispute of the policies issued by the office of the chief in conjunction with the Board of Fire Commissioners by Dec 31 , 2025 or risk firematic suspension effective January 1, 2026 until the requirement is satisfied. Motion carried by unanimous vote

A motion was made by Commissioner Masker and seconded by Commissioner Jamieson that all members are required to have a physical completed annually starting January 2026 for an anticipated requirement starting in January 2027. All costs to be covered by BOFC selected physician or the member's doctor, at the members expense, provided that the physical meets the same standards. Motion carried by unanimous vote.

15. ADJOURNMENT

Being no new business coming to the floor a motion to adjourn was;
Made by Commissioner Hambel;
Seconded by Commissioner Masker;
And carried by unanimous vote.
Meeting was adjourned at 10:35 PM.

Respectfully Submitted,
Michael Hambel
Secretary BOFC District No. 1