

**TOWNSHIP OF PARSIPPANY-TROY HILLS
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT NO. 1
REGULAR MEETING
March 27th, 2024, 7:30 p.m.**

1. CALL TO ORDER

The regular meeting of the Township of Parsippany-Troy Hills Board of Fire Commissioners, Fire District No.1 was called to order at 7:45 PM by Commissioner Berry at the Tarn Drive Firehouse at 909 Tabor Road, Morris Plains, New Jersey.

2. PLEDGE OF ALLEGIANCE

Commissioner Berry led the Pledge of Allegiance.

3. STATEMENT IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of March 27, 2024 was included in a list of meetings notice sent to The Daily Record and advertised in said newspaper on November 20, 2023, posted on the bulletin board in the Parsippany-Troy Hills Municipal Building, 1001 Parsippany Boulevard, Parsippany, New Jersey, and the Mount Tabor Firehouse, 909 Tarn Road on December 8th, 2023, and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Township Clerk and at the Mount Tabor Fire House.

4. ROLL CALL

Commissioners present: Berry, Rieben, Jamieson, Masker

Department representation: Chief Masker

5. AGENDA REVIEW

President Berry reviewed the agenda for this meeting.

6. MINUTES FOR APPROVAL

Minutes from the regular February meeting were distributed by Commissioner Hazel to all Commissioners to review prior to this meeting. Minutes from the regular February meeting were approved via a motion by Commissioner Jamieson, seconded by Commissioner Masker, and carried by unanimous vote.

7. COMMUNICATIONS RECEIVED

No communications have been received since the last meeting.

8. RESOLUTIONS:

RESOLUTION NO. 2024-5:

[PLACEHOLDER – NO RESOLUTION]

The resolution was adopted/ by the following roll-call vote:

Aye: --

Nay: --

9. REPORTS

i. Treasurer's Report

The Treasurer's monthly report for Feb/Mar 2024 declaring operating expenses of \$76,272.47 was read and distributed for all Commissioners to review.

Significant expenses included \$14,352.30 to VFIS for Insurance; \$9000 to Onorati Construction for paving and striping, \$7,173.83 to Ryan Masker as reimbursement for Chief's budget items.

Deposits included \$2,624 from Par-Troy EMS for utility reimbursement, \$3,254 for Worker Compensation overpayment, and \$10 for an OPRA request.

A motion to approve the Treasurer's report was made by Commissioner Jamieson, seconded by Commissioner Rieben, and carried by unanimous vote.

ii. Truck Report

Tower 11 - New tower coming late September 2024.

Engine 12 - All PM's done. Monitor shut down condition.

Engine 13 - All PM's done. Batteries replaced.

Rescue 14 - All PM's done. The exhaust diverter is repaired. The bumper repair is scheduled for Friday 3/29 with Schumacher. Brake repair in progress with Dover Brake

Engine 15 - All PM's done - New engine coming late September 2024.

Utility 16 - All PM's done - new auto-eject and backup camera installed

iii. Buildings Report

Powder Mill - Approved painting is complete - place looks great.

Paving set for first week of May 2024

Repaired broken water heater today by replacing control board.

Tarn - Leaking EMS bay roof repair was completed this week and looks to be the proper correction; more to follow after significant rain this weekend.

iv. Radio Report

G5 pagers are in and being programmed. PPD Dispatch supervisor has been appointed (Daisy).

v. Insurance Report

1. COI received for training in a vacant building with Morris Plains.

2. Commissioner Jamieson has taken over the Insurance Committee moving forward and is working with VFIS to verify that all documentation is up-to-date

vi. Fire Prevention

NO REPORT

vii. Joint Board Meeting Report

Next meeting is April 3rd at District 6.

viii. Chief's Report

86 Calls to date, Manpower has been sufficient. Two incidents of insufficient manpower since last meeting.

Upcoming Training and Events: 4/4 - Bail-out refresher, 4/25 - Wide-area search, More events to follow.

There have been approximately 38 hours of administrative work between the Chief and Deputy Chief.

Old business: AEDs have arrived. Chiefs have been actively working on updating SOPs.

Lexipol kick-off meeting was a success. Progress will take place over the next 6-9 months.

ESO Transition is in process with many headaches. The Deputy Chief is pursuing this with many unanswered emails.

Discussion about starting the process of billing for calls on commercial property calls and vehicle accidents. There was Board interest so the Chief will gather more info.

2025 Budget Concerns:

Air Packs will be out of warranty in 2025; We estimate \$1,500-\$2,500 in repair expenses from flow testing. Approximately 50% of our SCBA cylinders will need to be Hydrostatically tested in 2026 at a cost of approximately \$20 per bottle. Cylinders need to be replaced every 15 years. We plan to purchase 8 or 10 bottles per year.

The School Board will support the fire Districts bringing the Seton Hall Presentation to the High School. Each district will contribute \$500 to pay for it.

1 call has gone unanswered since the last meeting.

10. INVITATION FOR PUBLIC COMMENT

No public comment was made at this meeting.

11. APPROVAL OF BILLS PAYABLE

A motion to pay pending bills was made by Commissioner Masker, seconded by Commissioner Jamieson, and carried by unanimous vote.

12. EXECUTIVE SESSION

No executive session took place at this meeting.

13. OLD BUSINESS

A motion to purchase 21 sets of TECGEN PPE and boots with an additional 23 sets of boots for already issued TECGEN PPE using grant award money and maximum of \$6,000 in other district budget funds is made by Commissioner Masker. This motion was not brought to a vote.

A motion to discontinue the issuance of shorts as part of the class-b uniform is made by commissioner Masker and seconded by Commissioner Jamieson and carried by unanimous vote.

14. NEW BUSINESS

Reorganization of the Board of Fire Commissioners.

1. Berry - President
2. Masker - Treasurer
3. Hazel - Secretary
4. Jamieson - Insurance
5. Rieben – Vehicles

Motion to accept a proposal to replace the countertops at Powder Mill for \$500. made by Masker to seconded by Jamieson to accept proposal to replace the countertops at Powder Mill for \$500

A motion to adjourn at 9:02 PM was made by Commissioner Masker, seconded by Commissioner Jamieson and carried by unanimous vote.

Respectfully Submitted,

Jeffrey Berry
Commissioner