

**TOWNSHIP OF PARSIPPANY-TROY HILLS  
BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO. 1  
REGULAR MEETING  
May 24, 2023, 7:30 p.m.**

1. CALL TO ORDER

The regular meeting of the Township of Parsippany-Troy Hills Board of Fire Commissioners, Fire District No.1 was called to order at 7:34 PM by President Berry at the Tarn Drive Firehouse at 909 Tabor Road, Morris Plains, New Jersey.

2. PLEDGE OF ALLEGIANCE

President Berry led the Pledge of Allegiance.

3. STATEMENT IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of May 26, 2023 was included in a list of meetings notice sent to The Daily Record and advertised in said newspaper on December 9, 2022, posted on the bulletin board in the Parsippany-Troy Hills Municipal Building, 1001 Parsippany Boulevard, Parsippany, New Jersey, and the Mount Tabor Firehouse, 909 Tarn Road on December 9, 2022, and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Township Clerk and at the Mount Tabor Fire House.

4. ROLL CALL

Commissioners present: Berry, Ferdinandi, Hazel, Jamieson, Masker

Department Representation: Chief Crawford

5. AGENDA REVIEW

President Berry reviewed the agenda for this meeting.

6. MINUTES FOR APPROVAL

Minutes from the regular April meeting were distributed by Commissioner Hazel to all Commissioners to review prior to this meeting. Minutes from the regular April meeting were approved via a motion by Commissioner Jamieson, seconded by Commissioner Ferdinandi, and carried by unanimous vote.

7. COMMUNICATIONS RECEIVED

No communications were received at this meeting.

## 8. RESOLUTIONS:

No resolutions were presented at this meeting.

## 9. REPORTS

### i. Treasurer's Report

The Treasurer's monthly report for April 2023 declaring operating expenses of \$1,077,276.58 was read and distributed for all Commissioners to review.

Significant expenses included a \$1,000,000 advance payment to Absolute Fire Protection to secure a discount on the pending apparatus deliveries in an amount that is in excess of the interest that could be obtained from depositing the funds in allowable accounts; \$35,883.94 to East Coast Emergency Lighting for outfitting the recently delivered Car 19 with previously specified emergency equipment; and \$17,043.00 to The Fire Store for hose, nozzles and other equipment for the pending apparatus deliveries.

The check for 1<sup>st</sup> quarter tax revenue in the amount of \$526,678.67 has been received.

The Treasurer's report was approved via a motion by Commissioner Jamieson, seconded by Commissioner Ferdinandi, and carried by unanimous vote.

### ii. Truck Report

Tower 11 - 2 offers received. 1 from Chile and 1 from Indiana.

Engine 12 - Rust is appearing underneath the paint by the side view mirrors.

Rescue 14 - Rust is showing by the doors. Paint is bubbling on the doors. Waiting on rear bumper estimate.

Engine 15 – Will receive scene lighting upgrades on Rescue 14. 2 of 4 the lights to be replaced will come from Engine 15.

Utility 16 – Seeking to build and install a box in rear of the vehicle to secure its equipment.

New Car 19 – Nearing completion. Paint needed correcting. The interior was missing some clips and stops for the trim. Will be undercoated in 2 weeks. 19 doesn't have the Police Package vehicle breaks.

Old Car 19 - Offer fell through. Expecting another offer of around \$10,000.

Chief's office would like to upgrade lighting control mechanism on Engine 13 and Car 18 for approximately \$10,000. This feature will likely be required to satisfy future NFPA standard revisions.

Phoenix will be doing preventative maintenance from June 5<sup>th</sup> through June 8<sup>th</sup>.

### iii. Radio Report

Radios have been upgraded to work on the new County System. All portables have new batteries. The county had a dispatch issue where Parsippany sent a

district from an old run card. It took over one month for a response. No mention of corrective action.

iv. Insurance Report

No report.

v. Purchasing Report

No report.

vi. Fire Prevention

Several issues with the Gates Court complex are being addressed through work between the Chief's office, Parsippany Fire Prevention and Parsippany's Building and Construction Department.

vii. Joint Board Meeting Report

The next meeting will be June 7<sup>th</sup> at the District 1 firehosue.

viii. Chief's Report

147 calls to date. 44 have been mutual aid given. 1500 Littleton Road demolition is in progress. Upcoming events include two Memorial Day parades, Pittsburgh drill, Class A burn at the academy, squad night and a gas emergency class.

The incentive program is working well - two members are finishing Fire 1, two members are finishing Fire 2 and one member is taking ICS 300.

The Mount Tabor Volunteer Fire Department approved moving forward with the new website.

Seeking to use a grant writer to apply for funding to support the purchasing of PPE, bunker gear washer/dryer, SCBA cylinders and SCBA face pieces.

FDIC was successful. NFIRS is being revised. ESO expects to switch clients to the new standard by January 2025.

Station alerting is almost complete.

Purchased lighting for Powder Mill needs a new ceiling tile grid. It will be \$4,000 if done in-house and \$6,000 for outside quotes.

## 10. INVITATION FOR PUBLIC COMMENT

No members of the public were present to comment.

#### 11. APPROVAL OF BILLS PAYABLE

A motion to pay pending bills was made by Commissioner Hazel, seconded by Commissioner Jamieson, and carried by unanimous vote.

#### 12. EXECUTIVE SESSION

No executive session took place at this meeting.

#### 13. OLD BUSINESS

The bathroom door at Tarn has been repaired. The back stairwell door closure was changed.

#### 14. NEW BUSINESS

A formal motion will be drafted to pursue grant for PPE and related items at the next meeting.

Commissioner Berry makes motion that we use in-house personnel to replace the ceiling grid at Powder Mill for \$4,000 as discussed in the Chief's report. Commissioner Hazel seconds the motion. The motion passed with unanimous consent.

The commissioners agree to the Chief's recommendations to reallocate \$13,000 to purchase new gear lockers for Simpson and shelving for the Tarn Drive firehouse.

#### 15. ADJOURNMENT

Being no further business, a motion to close was made by Commissioner Hazel, seconded by Commissioner Jamieson, and carried by unanimous vote at 8:55 PM.

Respectfully Submitted,

Gerard Hazel

Commissioner