

**TOWNSHIP OF PARSIPPANY-TROY HILLS  
BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO. 1  
REGULAR MEETING  
February 22, 2023, 7:30 p.m.**

1. CALL TO ORDER

The regular meeting of the Township of Parsippany-Troy Hills Board of Fire Commissioners, Fire District No.1 was called to order at 7:40 PM by President Berry at the Tarn Drive Firehouse at 909 Tabor Road, Morris Plains, New Jersey.

2. PLEDGE OF ALLEGIANCE

President Berry led the Pledge of Allegiance.

3. STATEMENT IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of February 25, 2023 was included in a list of meetings notice sent to The Daily Record and advertised in said newspaper on December 9, 2022, posted on the bulletin board in the Parsippany-Troy Hills Municipal Building, 1001 Parsippany Boulevard, Parsippany, New Jersey, and the Mount Tabor Firehouse, 909 Tarn Road on December 9, 2021, and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Township Clerk and at the Mount Tabor Fire House.

4. ROLL CALL

Commissioners present: Berry, Ferdinandi, Jamieson, Masker, Hazel

Department representation: Chief Crawford

Council: Peter King

5. AGENDA REVIEW

President Berry reviewed the agenda for this meeting.

6. REORGANIZATION

The reorganization of Board member positions began with Commissioner Berry transferring meeting authority to Board Attorney Peter King.

Mr. King called to elect a Board president. Commissioner Hazel nominated Commissioner Berry for Board president. Commissioner Jamieson seconded

Commissioner Berry for Board president. Commissioner Berry accepted this nomination. Commissioner Berry was unanimously confirmed as Board president.

Mr. King transferred meeting authority to President Berry.

President Berry called to elect a Board treasurer. Commissioner Jamieson nominated Commissioner Masker for Board treasurer. Commissioner Hazel seconded Commissioner Masker for Board treasurer. Commissioner Masker accepted this nomination. Commissioner Masker was unanimously confirmed as Board treasurer.

President Berry called to elect a Board secretary. Commissioner Masker nominated Commissioner Hazel for Board secretary. Commissioner Jamieson seconded Commissioner Hazel for Board secretary. Commissioner Hazel accepted this nomination. Commissioner Hazel was unanimously confirmed as Board treasurer.

## 7. MINUTES FOR APPROVAL

Minutes from the regular January meeting were distributed by Commissioner Hazel to all Commissioners to review prior to this meeting. Minutes from the regular January meeting were approved via a motion by Commissioner Jamieson, seconded by Commissioner Ferdinandi, and carried by unanimous vote.

## 8. COMMUNICATIONS RECEIVED

An invite to the Parsippany Lyons Club 2023 Spring Food Fest honoring 1<sup>st</sup> Responders club was received.

## 9. RESOLUTIONS:

No resolutions were presented at this meeting.

## 10. REPORTS

### i. Treasurer's Report

The Treasurer's monthly report for February 2023 declaring operating expenses of \$85,077.61 was read and distributed for all Commissioners to review and provide comment.

Significant expenses included \$50,966.59 to VFIS for insurance policy renewals; \$11,782.09 to Fire and Safety for shelving up grades as well as light tower and compressor repairs for Rescue 14; and \$3,478.35 for new bunker gear for a member.

The Treasurer's report was approved via a motion by Commissioner Jamieson, seconded by Commissioner Ferdinandi, and carried by unanimous vote.

### ii. Truck Report

Engine 12: The engine does not pump in pressure. A service call has been placed.

Engine 13: The check engine light is being investigated and it is believed that problem has been identified.

Rescue 14: The back bumper was recently damaged. Fire and Safety is finishing the repairs on the light tower.

Utility 16: Recent repairs were successful.

Car 18: A new county radio is not needed, but programming will be needed when the County is ready.

Current Car 19: Recent repairs were successful.

New Car 19: We are waiting on a time slot for the final installations. This will likely occur at the end of March. The vehicle still needs registration.

New Tower 11 is expected to be delivered before the end of 2023. New Engine 15 is on target for Spring 2024. Apparatus broker, Signal 5, took pictures of Current 11 and 19 for advertising.

iii. Radio Report

No additional items are needed for the County Radio system upgrade. Programming will soon be finalized. We are happy with the service from the county, particularly, their responsiveness.

iv. Insurance Report

Rescue 14 will be getting an estimate to repair the damaged rear bumper. The New Jersey Manufactures workers compensation insurance policy for the upcoming year is in effect.

v. Purchasing Report

The annual maintenance contract for the Holmatro rescue tools has been renewed.

vi. Fire Prevention

No report.

vii. Joint Board Meeting Report

The meeting took place at District 5. It was noted that District 2 is procuring a new compliment of radios as a result of the new County radio system upgrade. The next meeting will be at District 6 in April.

viii. Chief's Report

We responded to 53 calls to date. 23 of these call have been mutual aid.

The 1500 Littleton Road: Demolition will begin soon.

Upcoming events include CPR, RIC with Morris Plains, and Search basics at the end of the month.

Incentive program continues to show success.

Two members are currently attending Fire 1 training. Two members are currently attending Fire 2 training. One member is attending Initial EMT training.

The MTVFD recruitment committee looks to move forward with the website. The MTVFD IT committee is looking into it. It has been determined that the incentive program is important to include in the web page.

We are working well with Morris Plains. Car 69 now has the capabilities to fill our SCBA bottles and they have been added to our run cards in this capacity. District 2 is changing their run cards such that we will have fewer responses to their district. However, the updates will take some time.

11. INVITATION FOR PUBLIC COMMENT

No members of the public were present to comment.

12. APPROVAL OF BILLS PAYABLE

No bills were presented for approval.

13. EXECUTIVE SESSION

No new business was addressed in this portion of the meeting.

14. OLD BUSINESS

The SAM number is pending to be able to apply for the SAFER Grant.

A quote for cleaning services for the Tarn Drive Firehouse from Eastern Janitorial was received. Services would include weekly Friday cleanings of the radio room; the lobby, bathroom, and elevator spaces; the upstairs offices and half of the bathrooms at a rate of \$375 per visit. The Mount Tabor Volunteer Fire Department would be responsible for an additional \$375 to clean the hall; the kitchen; and half of the bathroom area.

A motion to accept this quote and engage with Eastern Janitorial was made by President Berry, Seconded by Commissioner Hazel and carried by unanimous vote.

Mount Tabor Volunteer Fire Department member and past commissioner Zeh was able to coordinate service to successfully unclog the bay drain at the Simpson Firehouse.

#### 15. NEW BUSINESS

A quote for painting for the Tarn Drive Firehouse from E&S painting was received. Services would include priming and finishing the two staircases and repairing, priming and painting the hallway on the 1<sup>st</sup> floor for \$1,575. The Mount Tabor Volunteer Fire Department would be responsible for the cost of repairs, priming and painting the hallway space and upstairs hall. The next step in engaging with E&S for these services is to await formal approval from the Mount Tabor Volunteer Fire Department's membership to commit to paying for their portion of the quote at their next general meeting.

#### 16. ADJOURNMENT

Being no further business, a motion to close was made by Commissioner Jamieson, seconded by Commissioner Masker, and carried by unanimous vote at 9:21 PM.

Respectfully Submitted,

Gerard Hazel

Secretary