TOWNSHIP OF PARSIPPANY-TROY HILLS
BOARD OF FIRE COMMISSIONERS
FIRE DISTRICT No. 1
REGULAR MEETING
September 23, 2026 7:30 p.m.

CALL TO ORDER

The regular meeting of the Township of Parsippany-Troy Hills Board of Fire Commissioners, Fire District No. 1 was called to order at 7:41 PM by President Jamieson at the Tarn Drive Firehouse at 909 Tabor Road, Morris Plains, New Jersey.

PLEDGE OF ALLEGIANCE

President Jamieson led the Pledge of Allegiance.

STATEMENT IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting of September 23, 2026 was included in a list of meetings notice sent to The Daily Record and advertised in said newspaper on November 27, 2025, posted on the bulletin board in the Parsippany-Troy Hills Municipal Building, 1001 Parsippany Boulevard, Parsippany, New Jersey, and the Mount Tabor Firehouse, 909 Tarn Road and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Township Clerk and at the Mount Tabor Firehouse.

ROLL CALL

Commissioners present: Hambel, Jamieson, Masker, Scherer
Commissioners absent: Rieben
Department representation: Chief Masker, DC Herrman, President Hollner, Firefighter Herrman

AGENDA REVIEW

President Jamieson reviewed the agenda for this meeting.

MINUTES FOR APPROVAL

Minutes from the regular August 2026 meeting were distributed via email by Commissioner Hambel for all commissioners to review.
Minutes from the regular August 2026 meeting were approved via a;
Motion by Commissioner Masker ;
Seconded by Commissioner Scherer;
And carried by unanimous vote.

COMMUNICATIONS RECEIVED

Received collections letter from First Source Advantage Collections regarding the printer in Chief's office.

RESOLUTIONS:

RESOLUTION NO. 2026-09

BLANK HOLD

The resolution was adopted by the following roll-call vote:
Aye: - - -
Nay: - - -
Absent: - - -
Abstain: - - -

REPORTS

Treasurer's Report

The Treasurer's monthly report for September 2026 declaring total operating expenses of $24,415.00 and the third quarter payment received $482,997.62 was distributed for all Commissioners to review.

A motion to approve the Treasurer's report was;
Made by Commissioner Scherer;
Seconded by Commissioner Hambel ;
And carried by unanimous vote.

Truck Report

Commissioner Rieben reports:

Chief Masker reports:
T11 had warranty work completed. refusing a $100 bill.
E13 Front leak; investigating.
E15 AC leaking, brake hanging; investigating.

Buildings Report

Simpson

Awaiting door replacement by Durable Door.
Backroom renovations 95% completed.

Powder Mill

Scope of work received for maintenance and painting.
Awaiting Quick Copper to replace equipment.

Tarn

T11 Bay door damaged and has been repaired.

Radio Report

Dispatching is going OK.
End of year purchase more pagers.
Radio programming in process.

Insurance Report

No new claims.

Purchasing Report

None.

Fire Prevention

Supplies ordered for Fire Prevention Activities.

Joint Board Meeting Report

The next meeting is October 7, 2026 at District Three.

Chief's Report

Need to reevaluate the cleaning company as they did not make corrections after a walk though.
New construction district wide progresses.
450 New townhomes area of 4 Gatehall.

INVITATION FOR PUBLIC COMMENT

None

APPROVAL OF BILLS PAYABLE

A motion to approve the bills payable was;
Made by Commissioner Scherer;
Seconded by Commissioner Jaimeson;
And carried by unanimous vote.

EXECUTIVE SESSION

None.

OLD BUSINESS

Motion - To approve up to $6,000 for emergency warning lighting system upgrades for S12 was;
Made by Commissioner Hambel;
Seconded by Commissioner Scherer ;
And carried by unanimous vote.

Awaiting the purchase of tablets due to CAD change over.

Knox boxes installed in vehicles.

Dash cams awaiting purchase.

NEW BUSINESS

Discussion surrounding damage to the HVAC system by the landscaping company. Related expenses will be deducted from the final bill.

Motion - To approve an Exploratory employee to figure out the needs of the Chief's office and the commissioners office not to exceed 25 hours per week, without prior approval of the BOFC President, at a rate of $35 per hour. Exact details to be determined by resolution at the regular October meeting after attorney review. Position will expire prior to December 31, 2026 was;
Made by Commissioner Masker;
Seconded by Commissioner Scherer ;
And carried by unanimous vote.

Motion - Chief will handle the disbursement of the Incentive program and can not exceed the approved total $200,000 budget.
Made by Commissioner Masker;
Seconded by Commissioner Scherer;
And carried by unanimous vote.

Motion - To schedule a special meeting of the legal voters of Parsippany Troy Hills Fire District No. 1 for Wednesday, October 28, 2026, at the second floor meeting hall, 909 Tabor Road, Morris Plains, New Jersey 07950, with secret ballot voting from 6:00 p.m. to 9:00 p.m., on two separate proposed nonfinanced 2027 capital appropriations: (1) up to $165,000 for a utility truck from unrestricted fund balance; and (2) up to $55,000 for a utility terrain vehicle, funded by $15,000 of unrestricted fund balance and $40,000 proposed in the 2027 vehicle budget.
Made by Commissioner Masker;
Seconded by Commissioner Jamieson;
And carried by unanimous vote.

MOTION - To approve funding up to $2,800 for building maintenance.

Made by Commissioner Masker;
Seconded by Commissioner Scherer ;
And carried by unanimous vote.

MOTION - To approve up to $12,500 to engage Ruby Window Creative Group to rebuild the BOFC's website and ensure that it is compliant with current legal standards.
Made by Commissioner Hambel;
Seconded by Commissioner Jaimeson;
And carried by unanimous vote.

MOTION - Future incentive programs can not exceed $40,000 per quarter, $20,000 reserved for FDIC (Less training costs) with a grand total of $200,000 for the calendar year.
Made by Commissioner Scherer;
Seconded by Commissioner Masker;
And carried by unanimous vote.

ADJOURNMENT

Being no new business coming to the floor a motion to adjourn was;
Made by Commissioner Scherer;
Seconded by Commissioner Hambel;
And carried by unanimous vote.
The meeting was adjourned at 10:45 PM.

Respectfully Submitted,
Michael Hambel
Secretary
Parsippany - Troy Hills Board of Fire Commissioners District No. 1