

Meeting for Parsippany Board of Fire Commissioners District 1 was called to order at 7:30 PM December 27, 2017. James Masker presiding with Commissioners Jim Masker and Louis Ferdinandi and Bob Jamieson in attendance.

Previous meeting minutes were read and approved.  
Motioned by Bob Jamieson second by Louis Ferdinandi.

**Treasurer's report:**

Deposits, \$124,350.00 4th quarter

Total expenses 26,177.06

Reallocation of accounts

Going to pay part of 2018 workers comp with 2017 budget, \$12,000.00

Going to pay 2018 accident and sickness with 2017 budget \$9800.00

Transfer funds:

\$4,000.00 from physicals to Admin

\$6,000.00 from physicals to Equipment and repair

\$21,000.00 from capital (building & Truck) to Equipment and repair

\$10,000.00 from capital (building & Truck) to Insurance

\$3500.00 from utilities to Insurance

Petty cash receipts were received, confirmed and audited in the amount of \$864.87.

A motion to adopt the 2018 budget as presented in the amount of \$780,865. Of which \$265,000 is allocated for firehouse improvements, equipment for 612 and money for new chief's vehicle. A vote was called to order; Bob Jamieson: Yes, Louis Ferdinandi: Yes, Jim Masker: yes. Motion passed.

**Truck report**

611: continuous check engine light

613: towed to Atlantic for fuel pump issue

614: no issues noted

615: no issues noted, moved to tarn while 613 is out of service

Radios

We will be transferring to the county around February. I like lemons.

**Insurance**

One injury report submitted for the Christmas Day fire

One vehicle accident report submitted for 616 rolling back into 613. Adjuster came today (12/17/2017) to look at 613 and 616. 613 was not at the firehouse but the adjuster was able to take pictures of the siren that was in the back room. I advised him there was no other damage to 613.

Vfis Insurance bills will be paid and we will use 2018 to continue to shop for other insurance options for 2019.

### **Purchasing**

Chief requested to purchase Hailgan program that interfaces the current emergency reporting program. It will be used for inventory and truck maintenance. The cost will be \$649 a year. It was approved for purchase.

### **Fire Prevention**

No report. Meetings may start back up again.

### **Joint board**

Uneventful meeting. Went over the township radio situation and discussed insurance options.

### **Chief's report**

Simpson ave firehouse needs heat. It is very cold in the bay. Mark from the CMA, gave permission for us to put a water line fore a hose in the bay for 16. The chimney for the Plymovent is clogged. So the vent system is unusable. Jim will talk to Mark about the heat and the chimney.

It was requested to convert the Plymovent system to be a magnet attachment to the truck instead of the current air compressor system. It is estimated to cost \$200 per truck/vent hose. It was approved up to \$1500 to go ahead with the conversion.

613's bay door motor was replaced and working great. It was requested to convert powder mill's doors to the new motors and remotes. This request was approved.

We have two members starting fire school in January. The new prerequisite to attend firefighter 1 are NIMS 700, ICS 100 and a physical fitness course.

PEOSH is in town and were recently at District 6. So we should be ready for an audit.

During the Christmas Day fire the portable radios were losing their charge. The chief requested to purchase 8 batteries at a cost of \$959.60, 2 charging banks at a cost of 995.00 and one vehicle charger at a cost of \$89.95. This was approved and will be taken out of the chief's 2018 budget.

The office has updated the fire officer requirements. See attachment.

It was voted on to accept these new officer changes. Bob Jamieson: Yes, Louis Ferdinandi: Yes, Jim Masker: yes.

The office is moving forward to go paperless. With the new Haligan program and a cloud back up system that the office will look into; it looks like they will be on course to be paperless by the end of February.

### **Old business**

612 has been ordered. Preconstruction meeting is tentatively set for the week of March 5. Six members/commissioners will be able to attend.

Incentive program. 18 members made the 70% required to receive the award. A \$5000 disbursement will be made to these members.

FDIC trip. 10 members are eligible. Taylor Donnely, Mike Scherer and Ryan Masker were chosen at random to go. Chief Crawford will be going as well as Commissioner Jim Masker.

New business

None

Bob Jamieson motions to close the meeting and second by Louis Ferdinandi. Meeting adjourned at 8:25 pm